

Addendum #1

Newcomer Professional Development

Issue Date: Friday, February 14, 2025

Bids Due: Thursday, February 27, 2025 at 1:00PM

- How many staff would be involved in these training sessions?
How many participants (approximately) are expected in each of the three PD categories?

Approximately 50 staff members for A, B and C.

- a. Professional development for administrators, teachers, and school staff in Newcomer programs
 - b. Professional development for special education teachers, teacher assistants, IEP team members, and related service providers who work with Newcomer students with disabilities
 - c. Professional development for teachers, and school staff who work with Newcomer students
- What is the combined total of faculty & staff that you anticipate participating in the training?
Approximately 50 staff members
 - How many cohorts do you anticipate if the maximum number of participants is 30 per session?
cohorts- Elementary, Middle, High
 - What grade bands do the Newcomer schools serve?
Grades 2-12
 - Is there a link to access Proposal Forms (Boilerplates). I see Form 1 – Bidder Information, but no other.

There is no link for the for bidder's form. You must submit a proposal with the completed bidder's form.

- Should vendors include a cost proposal in this initial submission? If so, are there specific requirements or a preferred format for the cost proposal?

Yes. The PD requirements are listed under Scope of Work & Key Deliverables. If possible it would be helpful to know the cost of the PD development vs the cost of leading the PD. It would also be helpful to know if there is a train the trainer PD model price so that potentially PPSD staff could lead the PD in the future.

- Can you clarify what work needs to be completed by September 30, 2025?

The PD described in sections A, B and C under Scope of Work & Key Deliverables needs to be delivered by September 30, 2025.

- Is there flexibility in the timeline for the initial work to be completed by the end of September given the delayed start of the project?

No.

- Is the vendor expected to address all the Key Deliverables or one or more of the items listed A,B,C, D under 'II. Scope of Work'?

No. The vendor is not expected to address all Key Deliverables. We are open to receive bids for any of the items listed in sections A-D under "Scope of Work."

- Is the vendor expected to meet all of the 'III. Required Qualifications' or be an expert in the Key Deliverable they are addressing?

The first three listed qualifications are required for vendors submitting bids for any of the items listed in A-D under "scope of work."

Extensive experience working with Newcomer/SIFE population

Research-based approach to Newcomer/SIFE instruction and language acquisition

Extensive experience leading Professional Development in large urban districts

- There are two additional requirements for vendors submitting a bid for items B and/or D regarding Newcomer Special Education Professional Development and/or Consulting:

Extensive experience working with district/school IEP Teams that have a large Newcomer/SIFE population

Extensive experience working with differently-abled Newcomer/SIFE

Population

- Is this RFP tied to the December 2024 English Language Development and Spanish Language Development Curricular Resources RFP? Are you seeking product based Professional Development at this time?

No. This RFP is not tied to the December 2024 English Language Development and Spanish Language Development Curricular Resources RFP. We are not seeking product based Professional Development at this time.

- Is there a preference for delivery format for the professional learning—virtual, in-person, or options for hybrid?

For school staff it would be preferable to have the PD in person, but we are open to receive prices for virtual PD as well. It would also be helpful to know if there is a train the trainer PD model so that potentially PPSD staff could lead the PD in the future.

- How many teachers/staff members (approximately) are part of the newcomer programs and intend to participate in the professional learning?

Approximately 50 staff members are expected to participate in the PD sessions.

- Which schools/levels house the five newcomer programs? Are they all self-contained?

This school year our Newcomer programs are at the following schools:

Fogarty Elementary- Newcomer program is not self contained

Hopkins Middle School - Newcomers are self contained for core courses

Central High School - Newcomers are self contained for core courses

Hope High school- Newcomers are self contained for core courses

Bridge Academy- Newcomers are self contained for core courses

- Are newcomer/SIFE students who participate in the newcomer programs integrated into mainstream/other courses?

Newcomer/SIFE students are integrated into core courses and electives at

Fogarty Elementary. All other Newcomer programs in the district provide core content to Newcomer/SIFE students in sheltered core courses and integrated elective courses.

- Will educators outside of the newcomer programs be participating in the professional development, consultation, or the professional learning communities?

No.

- What is the anticipated number of participants for the professional learning communities?

Elementary - approximately 5-7 staff members

Middle- approximately 3-5 staff members

Central High School - approximately 5-7 staff members

Hope High school- approximately 5-7 staff members

Bridge Academy- approximately 20-25 staff members